

INDIAN HEALTH SERVICE

Restructuring Initiative Workgroup Meeting

Date: August 20 – August 22 (Tuesday – Thursday)

Place: **Radisson City Center Hotel St. Paul**
Town Square Ballroom
411 Minnesota Street
St. Paul, MN 55101
Phone: (651) 291-8800
Toll-free Phone: (800) 333-3333
Fax: (651) 292-8845
Website: www.radisson.com/stpaulmn_citycenter

Travel Arrangements:

If you are an Area Tribal Leader Representative, your travel orders and travel arrangements will be coordinated through your respective Area Office. If you are the Representative for one of the ***four national tribal organizations***, your travel orders and travel arrangements will be coordinated through Ms. Sharon Folgar at IHS Headquarters. Ms. Folgar may be reached by calling (301) 443-1104 or via e-mail at sfolgar@hqe.ihs.gov

Hotel Accommodations:

A small block of sleeping rooms has been reserved at the government rate of **\$95.00** per night. Meeting participants should contact the hotel directly at **651-291-8800** or toll-free at **800-333-3333** (***ask for City Center Hotel***) to make their reservations. All reservations must be guaranteed by a major credit card. To get the special rate, ***attendee reservations must be received on or before Friday, August 9 (the “cut-off date”).*** When making your reservations, please identify yourself as part of the ***Indian Health Service Business Plan Workgroup/Restructuring Initiative Workgroup Meeting.***

Transportation

Transportation from the Minneapolis/St. Paul Airport is available through Airport Express/Super Shuttle. This service is currently \$13 per person for one way and \$21 for round trip.

Per Diem:

Government per diem allowance for MINNEAPOLIS/ST. PAUL, MN is: lodging **\$95.00** and M&IE **\$46.00**. Total maximum per diem rate = **\$141.00**.

Additional Information:

If you require additional information or encounter any logistical problems, please contact me at (301) 443-1083 or via e-mail at rsnyder@hqe.ihs.gov or Ms. Folgar.